

National Archives of India
Ministry of Culture
Janpath, New Delhi-11001

Clarifications in respect of queries received against the following e-tender floated on CPP Portal of Government of India:

1. **e-Tender for Hiring of Manpower Services for 'Conservation of Records' (Tender Ref. No. F. No. 01-9/4/2020- PR-I) (Tender ID: 2020_NAI_579846_1)**

Sl. No.	Clarification sought by the Vendor/ Agency	Clarification given by NAI	Remarks
1.	Accordingly, would like to get the Clarification on clause No.14 'Security deposited cum performance guarantee" are stated as '5% of the total contract value initially for one year on further renewal depending on further extension of the contract'.	It will be decided only after finalization of the tender.	
2.	Para 16.i The company should have at least two years experience in supplying manpower (Senior conservator, Supervisor conservator, Conservator and conservation attendant)	As per the tender document this department requires professionals and sub-professionals for the proposed tender.	
3.	Para 16.ii The agency is asked to have an annual turnover of Rs. 3 Crore per annum for each of the last 3 years.	Corrigendum has already been uploaded in this regard on CPP Portal.	
4.	Page 14 Section F Point number 20 gives marks on 1 crore, 2crores and 3 crores of annual turnover.	Corrigendum has already been uploaded in this regard on CPP Portal.	
5.	Para 16.iv The head office/Branch office of the agency should be in Delhi/ New Delhi	As per the approved tender document.	
6.	Para 16.vi The company should have been registered with the appropriate authorities under EPF and ESI Act.	As per the approved tender document.	
7.	As per Govt. of India rules only 26 days is a treated as a one month. However, You are mentioned in page no. 24 365 days/12 months = 30.4 days Request Clarify.	As per the approved tender document.	

Arjun Mehta

8.	GST @18% you are not mentioned in page No. 23 IN Financial bid Request clarify	GST will be applicable as per the latest order of the Government of India. It is not required in the BOQ.	
9.	If you are approved by one month is equivalent to 30.4 then employees wages may be high due to this reason they are not eligible for bonus. If you are approved by 26 days in a month some of employees may be eligible Request clarify.	Bonus will be applicable as per the latest order of the Government of India	
10.	THE CONDITION OF GST BEING APPLICABLE OR NOT IS NOT CLEAR IN NIT.	GST is applicable as per Government of India order. Please refer to the Tender document.	
11.	We are filing the tender given by your office having Ref No. 01-9/4/2020-PR-1, In the BOQ we are unable to find the Minimum wages of your office. So, Kindly provide the Details of Minimum wages of your office. Eg. Highly Skilled – Semi Skilled Skilled-	Minimum wages may be calculated as per the latest order of the Government of India, as mentioned in the tender document.	

Handwritten signature