

F.No.46/1/2014 S.A.S.,  
Government of India,  
School of Archival Studies,  
National Archives of India,  
Janpath, New Delhi-110001,

Dated the 07 JUL 2014

**Office Memorandum**

1. The Board of Studies of the School of Archival Studies is hereby reconstituted with the following members for a period of two years with effect from 1/7/2014.

- |      |   |                     |  |
|------|---|---------------------|--|
| i.   | Director General of Archives<br>National Archives of India  | Chairman            | (Ex officio)   |
| ii.  | Expert in Business Archives/<br>Professional Archivist  | Member              | Dr.Meena Gautam,<br>B-3, 2 <sup>nd</sup> Floor<br>Kailash Colony<br>New Delhi  |
| iii. | Professor/Professional<br>Belonging to the field of<br>Information Technology                                       | Member              | Dr.Gautam Bose<br>Ex Dy.Director General<br>NIC, A-Block,<br>CGO Complex<br>Lodi Road, New Delhi-3                               |
| iv.  | Professor of History/Historian<br>in a University/Organization  | Member              | Prof. Gopinath Ravindran<br>Member Secretary,<br>Indian Council of Historical<br>Research<br>Ferozeshah Road<br>New Delhi-110001 |
| v.   | Professor of Library Science/<br>Librarian in a University/ Organization  | Member              | Dr.Ramesh C Gaur<br>Librarian,<br>Jawaharlal Nehru University,<br>New Delhi-110067   |
| vi.  | Director of a State Archives  | Member              | Dr.D.Sonowal,<br>Director of Archives, Assam,<br>Dispur, Guwahati-6  |
| vii. | Deputy Director of Archives/<br>Asst. Director of Archives<br>Concerned with the School<br>Of Archival Studies, NAI | Member<br>Secretary | Jayaprabha Ravindran<br>Asst. Director of Archives   |

2. The term of the member of the Board will be two years. In the event of any vacancy arising due to any reason, person in the respective field will be appointed by the Director General of Archives for the remaining period of the term of the Board. Members are eligible for appointment for subsequent terms.
3. The Board will examine the course curriculum taking into account the latest archival trends and training needs of the archival institutions in India and abroad and advice the School of Archival Studies.
4. The meeting of the Board will normally be held in New Delhi not more than twice a year. TA/DA to the non official members for attending the meetings of the Board of Studies will be paid by the National Archives of India as per Government Rules.



Director General of Archives  
Government of India