MINUTES
SECOND GRANTS COMMITTEE MEETING
2018-2019

SCHEME OF FINANCIAL ASSISTANCE FOR PRESERVATION OF MANUSCRIPTS/RARE BOOKS TO REGISTERED VOLUNTARY ORGANISATIONS/INDIVIDUALS

(04 January 2019)

NATIONAL ARCHIVES OF INDIA
JANPATH, NEW DELHI - 110001
MINUTES- SECOND GRANTS COMMITTEE MEETING HELD ON
04 JANUARY, 2019

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MINUTES OF SECOND GRANTS COMMITTEE MEETING FOR THE SCHEME OF
FINANCIAL ASSISTANCE FOR PRESERVATION OF MANUSCRIPTS/RARE BOOKS TO
REGISTERED VOLUNTARY ORGANISATIONS/INDIVIDUALS
2018-2019

The Second Meeting of the Grants Committee for the above Scheme was held on 04 January, 2019
in National Archives of India, New Delhi under the Chairpersonship of Sh. Shravan Kumar,
Director General, National Archives of India. As the considerable amount of allocated fund
remained after first meeting of the Grants Committee held on 24 August 2018, the second meeting
was convened in response to the advertisement uploaded in the NAI website on 29 November,
2018 inviting applications for financial assistance under the Scheme.

The names of members who were present in the meeting is at Annexure-I

The Member Secretary welcomed the Chairperson and Committee Members; following it the
Committee was apprised about the aims and objectives of the Scheme, citing that the maximum
limit of the grant is Rs.10.00 lakhs per project per year.

2. The detailed Agenda was taken up thereafter. All the 18 proposals included in the agenda were
complete cases from the states of Delhi, Madhya Pradesh, Maharashtra, Odisha, Tamil Nadu,
Telengana and West Bengal (Part A and Annexure II) which were discussed by the members of
Grants Committee and following decisions were taken by the Grants Committee for releasing the
Grant in 2018-19 FY.

The Committee approved 07 proposals for the grant during current financial year i.e. 2018-19.

Approved Projects Cost (07 cases) =Rs.40,08,950/-
(75% Central Share =Rs. 30,06,713/- 25% Matching Share =Rs. 10,02,237/-)

Grant Committee recommended total grant of Rs. 40,08,950/- with 75% Central Govt.
share of Rs. 30,06,713/- and thus the 1st installment of 50% of the Central Govt. share i.e. Rs.
15,03,356.5/- would be released to the grantees subject to submission of complete bond and other
requisite papers. The 2nd installment would be released as re-imbursement following the submission of
utilization certificate for the entire grant amount by the Grantee.
The Grants Committee recommended 7 proposals for grant and for the remaining 11 cases (Odisha – 6, Tamil Nadu – 2, Telengana – 2, West Bengal – 1), the Committee recommended to get details of the holdings of organizations from Tamil Nadu, Telengana and West Bengal to consider them in the next meeting of Grants Committee while revised proposals may be sought from 6 organizations of Odisha.

(List of the proposals is at Annexure III)

4. The Committee recommended that guidelines may be formulated by which grantees organizations/individuals may be asked to allow National Archives of India to share copies of their digitized data (prepared with the grant given by NAI) with records users. The Committee also recommended that process maybe initiated for revision of the Scheme which was last revised in 2011.

5. The Committee also suggested that as similar to Raja Ram Mohan Roy Library Foundation, Kolkata, organizations/individuals may be asked to give an undertaking that they are in a position to meet the balance expenditure i.e. 25% of the total expenditure mentioning the source of the receipt and attaching the Bank certificate showing the balance as on date.

6. The Committee also suggested that letters may be sent to all the Universities/Colleges for informing them the details of the Scheme and encouraging them to apply for betterment of their institutions.

The meeting concluded with a Vote of Thanks to the Chair.

(T. Hussain)
Deputy Director of Archives
& Member Secretary, Grants Committee

(Shravan Kumar)
Director General &
Chairperson, Grants Committee

Place: New Delhi

Date: 5 FEB 2019
ANNEXURE -I

Members who attended the Grants Committee meeting held on 4 January, 2019:-

1. Sh. Shravan Kumar,
   Director General
   National Archives of India
   Chairperson

2. Sh. Rajesh Kumar Singh
   Director, A & A Section,
   Ministry of Culture
   Member

3. Dr. Jawaid Alam
   Assistant Professor
   Department of History and Culture
   Jamia Millia Islamia
   Member

4. Sh. A.K. Mathur
   (Retired, Superintending Archaeological Chemist
   Archaeological Survey of India)
   Member

5. T. Hussain
   Deputy Director of Archives
   National Archives of India
   Member Secretary

6. Dr. Jyotsna Arora
   Deputy Director, (Library)
   Indian Council of Historical Research
   Member (could not attend the meeting)

The meeting was also attended by Dr.(Smt.) Ritu Rajeev, Assistant Director of Archives (Grants), Dr. Devendra Kumar Sharma, Archivist (Grants), National Archives of India.
### ANNEXURE-II

**Financial Assistance under the Scheme “Preservation of Manuscripts/ Rare Books” to Registered Voluntary Organizations/Individuals recommended by the Grants Committee Meeting for the financial year 2018-2019 held on 04 January, 2019**

**PART-A**

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Name of organization/Individua l</th>
<th>Approved Project cost</th>
<th>Sanctioned Central Govt. Share</th>
<th>Grantee’s Matching Share</th>
<th>Purpose</th>
<th>Remarks</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>DELHI</strong>&lt;br&gt;Hamdard Archives and Research Centre, Hamdard University (Jamia Hamdard)&lt;br&gt;Hamdard Nagar, New Delhi - 110062&lt;br&gt;F.No. 31-1(49)/2018-Grants</td>
<td>Rs.10,00,000/-</td>
<td>Rs.7,50,000/-</td>
<td>Rs.2,50,000/-</td>
<td>1. Preservation/conservation of rare books &amp; documents. Rs.2,00,000/-&lt;br&gt;2. Preservation of approximately 2000 rare photographs = Rs. 1,00,000/-&lt;br&gt;3. Digitization of the preserved/conserved &amp; other documents/photographs (50,000 pages.) = Rs.2,00,000/-&lt;br&gt;4. Installation of two more Compactors = Rs. 5,00,000/-</td>
<td>Copy of digitized material alongwith metadata to be provided to NAI w.r.t the grant sanctioned for digitization.</td>
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<td>2.</td>
<td><strong>MADHYA PRADESH</strong>&lt;br&gt;Shri Natnagar Shodh Sansathan, Raghubir Library &amp; Research Institute, Raghubir Singh Marg, Sitamau, (Malwa), M.P.&lt;br&gt;F.No.31-1(32)/2018-Grants</td>
<td>Rs.10,00,000/-</td>
<td>Rs.7,50,000/-</td>
<td>Rs.2,50,000/-</td>
<td>(1) Digitization of Manuscripts , 2,50,000 pages. = Rs. 10,00,000/-</td>
<td>Copy of digitized material alongwith metadata to be provided to NAI w.r.t the grant sanctioned for digitization.</td>
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<td>3.</td>
<td><strong>MAHARASHTRA</strong>&lt;br&gt;Institute of Indian Culture, Mahakali Caves Road, Andheri –East, Mumbai - 400093&lt;br&gt;F.No.31-1(57)/2018-Grants</td>
<td>Rs.2,45,000/-</td>
<td>Rs.1,83,750/-</td>
<td>Rs.61,250/-</td>
<td>a. Cost of binding , taxes etc. = Rs. 1,25,000/-&lt;br&gt;b. Cost of 2 desk top computers, printers &amp; screen = Rs. 1,20,000/-</td>
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<td>State</td>
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<td>ODISHA</td>
<td>Maitreeban Seba Sangha, Raulpatna - At PO: Konark, Dist: Puri - 7521111</td>
<td>Rs.50,000/-</td>
<td>(7) Lamination of manuscripts = Rs. 50,000/-</td>
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<td></td>
<td>F.No. 31-1(33)/2018-Grants</td>
<td>Rs. 37,500/-</td>
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<td>Rs.12,500/-</td>
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<td>5. TAMIL NADU</td>
<td>Queen Mary's College Dr. Radha Krishnan Salai, Chennai - 4</td>
<td>Rs.5,56,300/-</td>
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<td>F.No. 31-1(50)/2018-Grants</td>
<td>Rs.4,17,225/-</td>
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<td>Rs.1,39,075/-</td>
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<td>1. Cleaning &amp; rebinding the books with brown or black leather at the spine with red colour reline with corner leather (half leather) and with acid free board and acid free end papers. With fevicol &amp; Starch paste as adhesive complete of size up to 9. No / Size / No. / Rate/ Amount Rs. of vol. Vol Rs.</td>
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<td>1. 9/&quot;x6&quot; 305 1100 3,35,500</td>
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<td>2. 8/&quot;x6&quot; 184 1200 2,20,800</td>
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<td>Total = Rs. 5,56,300/-</td>
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<td>6. TAMIL NADU</td>
<td>Madras Craft Foundation, (Dakshina Chitra Museum) G 3, Madhuram Flats, 6 UrurOlcott Road, BESant Nagar, Chennai - 90</td>
<td>Rs.1,57,650/-</td>
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<td>F.No. 31-1(51)/2018-Grants</td>
<td>Rs.1,18,238/-</td>
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<td>Rs.39,412/-</td>
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<td>1. Digitization of slides, Negatives and Transparencies</td>
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<td>• Total number of slides, negatives &amp; transparencies = 10510</td>
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<td>• Digitization of slides, negatives &amp; transparencies @ Rs. 15 (Digital conversion @ Rs. 6.50, editing @ Rs. 5.50 and image quality enhancement @ Rs. 3.50 – Total cost per slide = Rs. 15/- 10510x15 = Rs. 1,57,650/-)</td>
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<td>Total = Rs. 1,57,650/-</td>
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<td>7. TAMIL NADU</td>
<td>The Kuppuswami Sastri Research Institute, No. 84, Thiru vi ka Road, Mylapore, Chennai - 4</td>
<td>Rs.10,00,000/-</td>
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<td>F.No. 31-1(53)/2018-Grants</td>
<td>Rs.7,50,000/-</td>
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<td>Rs.2,50,000/-</td>
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<td>Preservation and Conservation of rare books</td>
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<td>(1) Digitization of 1400 rare books, - average no. of pages per book = 200, - cost of digitization per page = Rs. 2.50 - 1400x200xRs.2.50 = Rs. 7,00,000/-</td>
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<td>(2) Cost of binding (Section binding) one book = Rs. 120/- 1400xRs. 120 = Rs. 1,68,000/-</td>
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<td>(3) Equipments for preservation - No. of Air conditioners required = 4 nos., - Cost of one 1.5 tonne 3-Star AC with stabilizer = Rs. 33,000/- - Estimated cost of 4 AC = Rs. 33,000/- Rs. 1,32,000/-</td>
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<td>Total = Rs.10,00,000/-</td>
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<td>Sr. No.</td>
<td>Name of the Organizations/ Institutions / Individuals</td>
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</tbody>
</table>
| 1. | ODISHA  
National Rural Development Institute (NRDI),  
Nua Mugapada, P.O. Dighi,  
Dist. Dhenkanal, Odisha - 759023  
F.No. 31-1(34)/2018-Grants |
| 2. | Prerana,  
At: Pahiundi  
P.O. Gadasahi,  
P.S.: Gadisagoda, Via: Kanas,  
Distt: Puri – 52110, Odisha  
F.No. 31-1(35)/2018-Grants |
| 3. | Sadhana,  
At: Achyutapur,  
P.O. Garhupas,  
Dist: Puri – 752110, Odisha  
F.No. 31-1(36)/2018-Grants |
| 4. | National Youth Socio Cultural Organisation (NYSCO) –  
At: Kamakpur Arundaya Market,  
Link Road, Dist: Cuttack, Odisha.  
F.No. 31-1(37)/2018-Grants |
| 5. | Selfhelp  
Jawahar Chowk,  
Dist: Dhenkanal - 759001, Odisha.  
F.No. 31-1(38)/2018-Grants |
| 6. | Servant –  
At: Link Road, Arunadya Market,  
Dist: Cuttack,  
Pin: 753012, Odisha.  
F.No. 31-1(39)/2018-Grants |
| 7. | TAMIL NADU  
Roja Muthiah Research Library,  
3rd Cross Road, CPT Campus,  
Taramani, Chennai - 600113  
F.No. 31-1(52)/2018-Grants |
| 8. | Nirmala College for Woman,  
2-4, Kamarjar Road,  
Red Fields,  
Coimbatore -18  
F.No. 31-1(54)/2018-Grants |
<table>
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<tr>
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<th><strong>TELANGANA</strong></th>
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</table>
| 9. | Iqbal Academy,  
|    | Gulshan-e-Khaleel, 10-6-7/1,  
|    | 3rd floor, Masab Tank,  
|    | Hyderabad - 500028  
|    | F.No. 31-1(55)/2018-Grants |
| 10. | Sri. K. Krishna Swamy Mudiraj  
|    | Memorial Trust,  
|    | H.No. 3-12-92/283, Rock Town Colony,  
|    | Mansoorabad, L.B.Nagar,  
|    | Hyderabad - 500028  
|    | F.No. 31-1(56)/2018-Grants |
| 11. | **WEST BENGAL**  
|    | Banwarilal Bhalotia College  
|    | Asansol,  
|    | West Bardhaman,  
|    | West Bengal - 713303  
|    | F.No. 31-1(58)/2018-Grants |