

[To be published in the Gazette of India, Part II, Section 3, Sub-section (i)]

**GOVERNMENT OF INDIA
MINISTRY OF CULTURE
NATIONAL ARCHIVES OF INDIA**

Notification

New Delhi, the

G.S.R. In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of (1) the Ministry of Tourism and Culture, Department of Culture, National Archives of India (Administrative Officer) Recruitment Rules 2002, (2) National Archives of India (Junior Administrative Officer) Recruitment Rules, 1992 and (3) National Archives of India (Recruitment to Group 'C' and "D" posts) Rules 2001 in so far as they relate to the posts of Superintendent, Assistant and Head Clerk except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment of certain Group 'B' posts in the National Archives of India, Ministry of Culture, namely:-

1. Short title and commencement.- (1) These rules may be called the National Archives of India (Recruitment to Group 'B' posts in the Establishment Branch) Rules, 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.
2. Number of posts, classification, and Level in the Pay Matrix.- The number of posts, their classification and Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. Method of recruitment, age limit, other qualifications etc.- The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.
4. Disqualification.- No person, -
(a) who has entered into or contracted a marriage with a person having a spouse living, or
(b) who, having a spouse living, has entered into or contracted marriage with any person, shall be eligible for appointment to the said posts:
provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of these rules.
5. Power to relax.- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.
6. Saving.- Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-Servicemen, Other Backward Classes and other special category of persons in accordance with the orders issued by the Central Government from time to time in this regard.



SCHEDULE

Name of the post	Number of Post	Classification	Level in Pay Matrix	Whether Selection post or non-selection post	Age limit for Direct Recruits
(1)	(2)	(3)	(4)	(5)	(6)
1. Administrative Officer	2*(2017) *subject to variation dependent on work load	General Central Service Group 'B' Gazetted, Ministerial.	Level - 7 (Rs. 44,900 - 1,42,400/-)	Selection	Not applicable

Educational and other qualification required for direct recruits	Whether educational qualifications prescribed for direct recruits will apply in the case of promotes?	age and qualifications	Period of Probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)	
Not applicable	Not applicable	Not applicable	Promotion failing which by deputation.	



<p>In case of recruitment by promotion/ deputation/absorption, grades from which promotion/ deputation / absorption to be made</p>	<p>If a departmental promotion committee exists what is its composition</p>	<p>Circumstances in which Union Public Service Commission is to be consulted in making recruitment</p>
<p>(11)</p> <p>Promotion: Superintendent with five years of regular service in the Level-6 (Rs.35400 – Rs.112400/-) and successfully completed training of four weeks in the field of Administration, Establishment and Accounts.</p> <p>Note 1 : The eligibility list for promotion shall be prepared with reference to the qualifying service in the respective grade or post.</p> <p>Note 2: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>Deputation: Officers of the Central or State Government or Union Territories: (a) (i) holding analogous posts on a regular basis or (ii) with five years' regular service in posts in the Level-6 (Rs.35400-112400) Pay Matrix, or equivalent; and</p>	<p>(12)</p> <p>Group 'B' Departmental Promotion Committee (for considering promotion)</p> <ol style="list-style-type: none"> 1. Director General of Archives, National Archives of India -Chairman 2. Deputy Director of Archives -Member 3. Deputy Secretary/Director, Ministry of Culture -Member 	<p>(13)</p> <p>Consultation with the Union Public Service Commission is necessary while making appointment on deputation.</p>



(b) possessing three years' experience in administration, establishment and accounts matters.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. (The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.)

(1)	(2)	(3)	(4)	(5)	(6)
2. Superintendent	19*(2017) *Subject to variation dependent on work load	General Central Service, Group 'B' Non-Gazetted, Ministerial	Level-6 Rs.35400-112400	Selection	Not applicable

(7)	(8)	(9)	(10)	(11)
Not applicable	Not applicable	Two years	(i)50% by Promotion failing which by deputation.	Promotion Promotion: (i) Upper Division Clerk with 10 years

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(ii) 50% by deputation

regular service in the grade and (ii) Accountant with 6 years regular service in the grade.

Note: The eligibility list for promotion shall be prepared with reference to the date of completion of the qualifying service in the respective grade or post.

Deputation:

Officers under the Central /State

Government :-

- i) holding analogous post on regular basis or with 6 years regular service in Level-5 (Rs.29200-92300) or with ten years regular service in Level-4 (Rs25500-81100) and
- ii) having three years' experience in administration, establishment and accounts matters.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation including the period of deputation in

				another ex cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 3 years. (The maximum age limit for appointment by transfer on deputation (including short term contract) shall not be exceeding 56 years, as on the closing date of receipt of applications.)
--	--	--	--	---

	(12)		(13)
Group 'B' Departmental Promotion Committee (for promotion)		Consultation with the Union Public Service Commission is not necessary.	
1. Director General of Archives-Chairman			
2. Deputy Director of Archives-Member			
3. Deputy Secretary/Director, Ministry of Culture-Member			

