

F.No.1 (1)/1/2020-RTI Cell
Government of India
National Archives of India
Janpath, New Delhi-11001

15 OCT 2020

Office Order

In continuation of the office order F.No.1 (1)/1/2020-RTI Cell dated 20.05. 2020, a revised order regarding the work allocation of CPIO's at NAI, HQ, following the office order F.No.9-1/2019-Estt-I 30.09.2020, is as follows:

S.No	Subject Matter/Section/Branch/Assignment	Central Public Information Officer
1	1.Records Division 2.Records of Rehabilitation Division, Lahore Shed 3.Cartographic Records 4.Private Archives 5.Research & Reference 6.Publication	Ms.Jayaprabha Ravindran ADA(R)
2	1.Museum and Exhibition 2.Commeration Cell 3.Outreach & Media 4.Committeed and Conferences 5.National Committee of Archivist 5 Work related to parliament & Ministry of Culture	Ms.Sangita Mathur ADA(exhibition)
3	1.Reprography 2.Grants Administration 3.Court Cases 4.CPWD 5.NAI Security 6.Nodal officer RTI	Shri.S.K Mishra ADA(Grants)
4	1.Establishment 2.Library	Shri.Hasan Reza ADA (Estt.)
5	1.Planning & Budget 2.Accounts and Audit 3.Management of Buildings 4.Administration & Vigilance 5.Regional office & Records Centre	Shri. Ashok Kumar, ADA(RC)
6	1.Oriental Records Division	Shri. Muzaffar-i-Islam ADA (OR)
7	1.Conservation Division	Dr.Sutapa Chakravarty ADA(CRL)
8	1.School of Archival Studies 2.IT& Computer Unit 3.Records Management Division (RA&RS)	Ms.Kalpana Shukla ADA(SAS)

9	1.General Administration 2DDO Matters, accounts and cash, supply & Services	Shri. Rajeev Mehra, Administrative officer.
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JMA
15/10/2020
(Jagmohan Jarede)
Deputy Director & First Appellate Authority
National Archives of India
Government of India

Copy to:
All DDA's
All ADA's
P.A to DGA
A.O
Regional office, Bhopal
All Records Centre
All Sections
Notice Board
Computer Section (For uploading in NAI website)
Hindi Section (for Hindi version)