

MINUTES

GRANTS COMMITTEE MEETING

2014-2015

SCHEME OF FINANCIAL ASSISTANCE TO STATE/ UNION  
TERRITORY ARCHIVAL REPOSITORIES, GOVERNMENT  
LIBRARIES AND MUSEUMS

31 JULY 2014

NATIONAL ARCHIVES OF INDIA  
JANPATH, NEW DELHI-110 001

NATIONAL ARCHIVES OF INDIA

SCHEME OF FINANCIAL ASSISTANCE TO STATE/ UNION TERRITORY ARCHIVAL  
REPOSITORIES, GOVERNMENT LIBRARIES AND MUSEUMS, 2014-2015

MINUTES OF THE MEETING OF THE GRANTS COMMITTEE HELD ON 31 JULY, 2014

The Meeting of the Grants Committee for above Scheme was held on 31 July, 2014 at 11.00. a.m. in National Archives of India, New Delhi under the Chairmanship of Sh. V.Srinivas, Director General of Archives, National Archives of India/Joint Secretary, Ministry of Culture.

The following members were present:

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| 1. | Sh. V.Srinivas,<br>Director General of Archives,<br>National Archives of India/<br>Joint Secretary, Ministry of Culture,<br>Janpath<br>New Delhi-110 001   | Chairperson |
| 2. | Dr. K. Sushila Devi,<br>Deputy Director,<br>Manipur State Archives<br>Keishampat, Imphal-795 001<br>Manipur  | Member      |
| 3. | Dr. Lalta Prasad,<br>Director,<br>Uttarakhand State Archives,<br>Bhopal Pani,<br>P.O.- Dhanyari, Thanu Road,<br>Deharadun-248 008<br>Uttarakhand           | Member      |
| 4. | Dr. Vijoy Kumar<br>Director,<br>Bihar State Archives,<br>'Abhilekh Bhavan',<br>Jawaharlal Nehru Marg,<br>Patna-800015<br>Bihar.                            | Member      |
| 5. | Sh. J.E. Dawson,<br>Ex-Curator, (Archaeology)<br>Flat No.C-604,<br>Krishna Apra Residency,<br>Plot No.E-8,<br>Sector-61,<br>Noida-201 301<br>Uttar Pradesh | Member      |

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| 6. | Shri S. D.Guru.<br>Ex-Director,<br>Madhya Pradesh State Archives,<br>E-4/83, Arera Colony,<br>Bhopal-462016,<br>Madhya Pradesh.        | Member           |
| 7. | Sh. J.P. Mahaur,<br>Library and Information Officer,<br>Central Secretariat Library,<br>G-Wing,<br>Shastri Bhawan<br>New Delhi-110 001 | Member           |
| 8. | Prof. Arvind Sinha<br>Centre for Historical Studies,<br>Jawahar Lal Nehru University,<br>New Delhi-110 067                             | Member           |
| 9. | Dr. M.A Haque,<br>Deputy Director of Archives<br>National Archives of India<br>Janpath<br>New Delhi-110 001.                           | Member Secretary |

The meeting was also attended by Dr. Arun Kumar Srivastava, Assistant Director of Archives (Grants), National Archives of India.

The Following members of the Grants Committee could not attend the meeting:

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| 1. | Ms. Nirmla Goel<br>Deputy Secretary/Director (A&A).<br>Ministry of Culture<br>Vigyan Bhawan<br>New Delhi-110 001   | Member |
| 2. | Shri Pratapanand Jha<br>Director, Cultural Informatics,<br>Indira Gandhi National Centre for Arts<br>Rajendra Prasad Road<br>New Delhi 110 001   | Member |
| 3. | Prof. K.K. Jain<br>National Research Laboratory for<br>Conservation of Cultural Property (NRLCC)<br>Sector E/3, Aliganj,<br>Lucknow-226 024<br>Uttar Pradesh                                     | Member |
| 4. | Mrs. J. Ambashankari<br>Joint Commissioner/<br>Commissioner (Full Addl.Charge)<br>Tamil Nadu Archives and<br>Historical Research<br>Gandhi -Irwin Road,<br>Egmore, Chennai-600 008<br>Tamil Nadu | Member |

5. Dr. Gita Subherwal,  
Deputy Director,  
Directorate of Archaeology  
Archives and Museum,  
(Government of Madhya Pradesh),  
Banganga Road,  
Bhopal-462 003  
Madhya Pradesh

\* Member

Sh.V. Srinivas, Director General of Archives/ Joint Secretary (M/o Culture) & Chairman, Grants Committee welcomed the members of Grants Committee. The Member Secretary informed the main features of the Scheme as well as the funds available for disbursement during the current financial year (2014-2015).

Total 8 proposals received from State Archival Repositories and Government Libraries were taken up for consideration

#### Part-I

1. Only one proposal of Assam State Archives, Dispur, Guwahati was complete in all respect. Hence, Grants Committee recommended grant amount of ₹42,47,920/- (Rupees Forty Two Lakh Forty Seven Thousand Nine Hundred and Twenty only) to Assam state Archives which includes grantee State Government 25% matching share of ₹10,61,980/- (Rupees Ten Lakh Sixty One Thousand Nine Hundred and Eighty only) and Central Government 75% share of ₹31,85,940/- (Rupees Thirty One Lakh Eighty Five Thousand Nine Hundred and Forty only) (For details, please see Annexure-I)

#### Part-II

2. The other 7 proposals of 7 State Government Institutions which were incomplete were also considered by Grants Committee but financial assistance was recommended to them conditionally subject to receipt of pending utilization certificate and assurance of 25% matching share from State Government and submission of their remaining requisite papers to National Archives of India by 15 November, 2014. Total recommended Grant amount ₹2,20,45,694/- (Rupees Two Crore Twenty Lakh Forty Five Thousand Six Hundred and Ninety Four only) to 7 State Government Archives/ Institutions which includes grantees State Government 25% matching share of ₹55,11,423/- (Rupees Fifty Five Lakh Eleven Thousand Four Hundred and Twenty Three only) and Central Government 75% share of ₹1,65,34,271/- (Rupees One Crore Sixty Five Lakh Thirty Four Thousand Two Hundred and Seventy One only) (For details, please see Annexure-II)

Total proposed Grant amount as mentioned above at Sr. No. 1 & 2 is ₹2,62,93,614 /- (Rupees Two crore Sixty Two Lakh Ninety Three Thousand Six Hundred and Fourteen only) to 8 State Government Archives/ Institutions which includes grantees State Government 25% matching share of ₹65,73,403/- (Rupees Sixty Five Lakh Seventy Three Thousand Four Hundred and Three only) and Central Government 75% share of ₹1,97,20,211/- (Rupees One Crore Ninety Seven Lakh Twenty Thousand Two Hundred Eleven only).

The Budget

For the year 2014-2015, a sum of ₹1,95,00,000/- was allocated under BE (Plan) for States under Major Head 3601 and ₹5,00,000/- for UT Archives under Major Head 3602 under this Scheme.

02.00.31 Grants in Aid General (State)	01.95 Crore
01.00.31 Grants in Aid to U.T. Archives	00.05 Lakhs
Total	02.00 Crore

The Committee also expressed concern over the long pending utilization certificates of the Grants received by State/UT Government Institutions, and desired that State/UT Government Institutions should settle their pending utilization certificate cases so that they may avail benefits of financial assistance under the Scheme.

The meeting concluded with a Vote of Thanks to the Chair.



(Dr. M.A Haque)  
Deputy Director,  
National Archives of India  
and Member Secretary  
Grants Committee



( V. Srinivas)  
Director General of  
Archives,  
National Archives of India/  
Joint Secretary,  
M/o Culture  
and Chairperson,  
Grants Committee.

Name of the State Archival Repositories to whom Financial Assistance have been recommended.  
(Meeting of Grants Committee, 2014-2015)

Sr. No	Name of the State Government Organizations	Purpose	Amount			Remarks
			Recommended Project cost	Central Govt. Share 75%	State Govt. Share 25%	
1	<p><b>ASSAM</b></p> <p>The Directorate of Archives, Government of Assam. Opposite Ganesh Mandir, Dispur, Guwahati- 781006. Assam</p> <p>F.No.31-2(1)/2014-Grants</p>	<p>(A). Computer</p> <p>1. Desktop- as per DGS&amp;D rate contract no. 34 + VAT @ 5% with UPS- ₹48,820/- X 6 = ₹ 2,92,920/-</p> <p>(B). A0 size Flatbed scanner for Scanning of approx 10,000 old and rare maps kept in the custody of Assam State Archives</p> <p>1. Estimated cost - ₹ 24,00,000/- CS Tax @ 5% ₹ 1,20,000 = ₹ 25,20,000/-</p> <p>2. Transportation, installation &amp; Training etc. ₹ 60,000/-</p> <p>3. UPS for backup(2KVA) = ₹ 30,000/- Total 1 to 3= ₹ 26,10,000/-</p> <p>(C) Outsourcing of engagement of 10 Nos. of personals for listing, indexing of files.</p> <p>1. Estimated cost- ₹ 6000/-PM X 10 = ₹ 60,000 X 12 Months = ₹ 7,20,000/-</p> <p>(D) Estimated cost for re-binding of old Maps etc.</p> <p>1. Old rare and out of print Maps of different size to be rebind per Map @ ₹ 250 X 2500 Maps = ₹ 6,25,000</p> <p>Total Project A, B C, and D = ₹ 42,47,920/-</p>	₹ 42,47,920/-	₹ 31,85,940 /-	₹ 10,61,980/-	
		Total	₹ 42,47,920/-	₹ 31,85,940 /-	₹ 10,61,980/-	

*M. J. S.*

Name of the State Archival Repositories and Government Libraries to whom Financial Assistance have been recommended by Grants Committee conditionally subject to fulfillment of conditions i.e. submission of remaining requisite papers to National Archives of India by 15 November 2014.

(Meeting of Grants Committee, 2014-2015)

Sr. No	Name of the State Government Organizations	Purpose	Amount		Remarks
			Recommended Project cost	Central Govt. Share.	
1	<b>JHARKHAND</b>  Regional Archives, South Chotanagpur, Commissionary Compound, Kachehry Road, Ranchi- 834001  F.No.31-2(4)/2014- Grants	<b>Project-I</b> (A) Digitization - ₹10,00,000/- (B) Purchase of equipments- like Cameras, Scanners, Computers, Printers, Copiers etc- ₹10,00,000/- (C) Air-conditioning of muniment room- ₹5,00,000/-  Total A to C= ₹25,00,000/-	₹25,00,000/-	-----	Subject to receipt of pending Utilization Certificate and details of Records to be digitized with rate per page. number of equipments to be purchased with item wise rate and number of Air -Conditioners for Muniment room with rate.
2	<b>ODISHA</b>  Odisha State Archives, Sachivalaya Marg, Post Box No. 35, Bhubaneswar, Odisha-751001.  F.No.31-2(5)/2014 - Grants	1. Air conditioning of Muniments Hall 4 <sup>th</sup> Floor (5000 sq. Ft.) & Ground Floor (2500 sq.ft.) by Daikin VRV III System = ₹36,95,936/- 2. Welded optimizer D2 type Drive 8 Body welded Optimizer ₹2,14,830/- X 6 nos. = ₹12,88,980/-  Total 1 & 2 = ₹49,84,916/-	₹49,84,916/-	-----	Subject to receipt of pending Utilization Certificate, State Government Recommendation, and State Govt. assurance of 25% matching share for this financial year 2014-2015
3	<b>PUNJAB</b>  Punjab State Archives, Plot No.3, Sector- 38A, Chandigarh F.31-2(2)/2014-Grants	i. Digitalization of 4000 rare books out of the remaining 7,000 will be taken up during the current financial year 2014-15 @ 4000 books X 200 pages = 8,00,000 pages X ₹2.20/- = ₹17,60,000/- ii. Remaining Proceedings Volumes. District Records (Persian) of the early 19 <sup>th</sup> century from 1811 AD and Punjab Govt. Gazettes since 1857 will be digitized @ 12,95,500 pages X ₹ 2.20 per page = ₹28,50,100/- iii. Purchase of one 2 TB server Extendable upto 5TB = ₹ 2,00,000/- iv. Purchase of One Computer and printer etc (Complete set) = ₹60,000/- v. One UPS = ₹30,000/- vi. Two Air Conditioners = ₹1,00,000/- Total i and vi : ₹50,00,100/-	₹50,00,000/-	-----	Subject to the receipt of pending Utilization Certificate.

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4	<p><b>SIKKIM</b></p> <p>Sikkim State Archives Cultural Affairs and Heritage Department. Government of Sikkim, Old Assembly Building, Zero Point, Gangtok-737 101, Sikkim</p> <p>F.No.31-2(3)/2014-Grants</p>	<p>1. Purchase of Chemicals and equipments for Sikkim State Archives: ₹3,45,000/-</p>	₹3,45,000/-	-----	Subject to receipt of pending Utilization Certificate.
5	<p><b>UTTARAKHAND</b></p> <p>Uttarakhand State Archives. Bhopalpani . Post -Dhanyadi. Thano Road. Dehradun- 248008. F.No.31-2(8)/2014-Grants</p>	<p>1. Purchase of 4 Computers and printers = ₹ 2,00,000/- 2. 10 Air-Conditioners for Record Rooms = ₹ 5,00,000/- 3. Purchase of 5.500carton Boxes = ₹ 10,00,000/- 4. Purchase of One Microfilm Reader. Size -S-3 = ₹ 4,00,000/- 5. Purchase of Tissue Paper ( Indian) = ₹1,00,000/- 6. Purchase of Acetate Film = ₹ 1,00,000/- 7. Microfilming of Records microfilming on 35mm x100ft rolls =₹6.50 per frame, Duplicate Copy on 35mm x 100ft roll =₹3.50 per frame : ₹3,00,000/-</p> <p>Total 1 to 7 -₹26,00,000/-</p>	₹26,00,000/-	-----	Subject to receipt of State Government recommendation and State Govt. assurance of 25% matching share for this financial year 2014-2015.
6	<p><b>UTTAR PRADESH</b></p> <p>Uttar Pradesh State Archives. B-44, Mahanagar Extension. Lucknow. Uttar Pradesh</p> <p>F.No.31-2(6)/2014-Grants</p>	<p>Digitization of record and preparation of Reference Media from the year 1858- 1955 of the record series different Distt. of Awadh. Municipal Department. Forest Department, Revenue. Political, Industries, Judicial, Legislative, Local Self Government, Excise, Finance Agriculture and Miscellaneous etc. Total pages 3125025@ 80 paise = ₹25,00,000/-.</p> <p>Total ₹25,00,000/-</p>	₹25,00,000/-	-----	Subject to receipt of State Level Screening Committee(SLSC) recommendation and State Govt. assurance of 25% matching share for this financial year 2014-2015.

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7	<p><b>UTTAR PRADESH</b></p> <p>Vishvambhar Dayalu Tripathi, Rajkiya Zila Pustakalaya, Unnao. U.P 209801.</p> <p>F.31-2(7)/2014-Grants</p>	<p><b>Project- Part I</b></p> <ol style="list-style-type: none"> <li>1. 30 Bookshelves- ₹ 2,64,000/-</li> <li>2. 6 Close circuit Camera- ₹ 2,86,538/-</li> <li>3. 6 A.C 1.5 ton.- ₹ 2,92,940/-</li> <li>4. 15 Manuscript Cabinet- ₹ 2,10,000/-</li> <li>5. 4 News Paper Rack- ₹ 79,344</li> <li>6. 4' Book Rack- ₹ 1,51,456/-</li> <li>7. 3 Moving Gilow shine Board - ₹ 65,000/-</li> <li>8. Cataloguing @ ₹ 4 per book - ₹ 20,000/-</li> <li>9. Digitization of Manuscripts- 50,000 pages with Data Entry: ₹ 1,62,500/-</li> <li>10. Binding of Books, Gazettes, News Papers- ₹ 70,000/-</li> </ol> <p>Total 1 to 10- ₹ 16,01,778/-</p> <p>Rates of the above mentioned items are as per Directorate General of Supplies and Disposals.(DGS&amp;DO) Estimate for Digitization of Manuscripts as per INTACH Indian Conservation Institute, Lucknow.</p> <p><b>Project-Part II</b></p> <ol style="list-style-type: none"> <li>1) Establishment of Museum and manuscript conservation centre by making partition in the Reading Room of Library.- ₹ 17,76,000/-</li> <li>2) Bikrova treatment and external electrification of library- ₹ 7,38,000/-</li> </ol> <p>Total 1 and 2 - ₹ 25,14,000/-</p> <p>Total I and II - ₹ 41,15,778/-</p>	₹ 41,15,778/-	-----	<p>Subject to receipt of estimated details by Uttar Pradesh Samaj Kalyan Nirman Nigam, Ikai Unnao, for their Project-Part-II: State Level Screening Committee(SLSC) recommendation and State Govt. assurance of 25% matching share for this financial year 2014-2015.</p> <p><b>For project Part II</b> -As per terms and conditions of the Scheme for Construction / Extension / Renovation, the sanctioned grant will be released in three installments, 50% as first installment, 40% as second installment and 10% as third and final installment.</p>
		Total	₹ 2,20,45,694/-	-----	

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