

**F.No. 1-1/2024-RR**  
**Government of India**  
**National Archives of India**  
**Janpath, New Delhi-110001**

Date 07 MAR 2025

**Schedule of Reprography Service Rates.**

#	Name of Service	Current Rates for Indian Scholars	Current Rates for Foreign Scholars	Revised Rates for Indian Scholars	Revised Rates for Foreign Scholars	Remarks
1	2	3	4	5	6	7
1.	*Supply of Plain Paper copies and print-outs from digital files.	(1). ₹ 5/- per page for B&W copy on A-4 size paper (Minimum charges ₹25/-)  (2). Color-copy for ₹20/-per copy on A-4 size paper (Minimum charges ₹ 100/-)	(1). ₹10/- per page for B&W copy on A-4size paper (Minimum Charges ₹50/-)  (2). ₹40/- per page for colour copy on A-4 size paper (Minimum Charges ₹ 200/-)	(1). ₹ 2/- per page for B&W copy/printout on A-4 size paper  (2). Color copy/printout is @ ₹8/-per copy on A-4 size paper	(1). ₹ 4/- per page for B&W copy/printout on A-4 size paper  (2).Color copy/printout is @ ₹16/- per copy on A-4 size paper	
2	Supply of Digital images from Abhilekh Patal including DOD/POD	₹ 10/- per image for scanning in PDF-A format in 300/dpi (Minimum charges ₹ 50/-).	₹ 40/- per image for scanning in PDF-A format in 300/ dpi (Minimum charges ₹ 200/-).	Downloading of first 20 Pages will be provided free of cost. The detailed slots may be seen below: 1. 0-20 images-free of cost. 2. 20-50 images - Rs 2/- per image 3. 50-100 images-	Downloading of first 20 Pages will be provided free of cost. The detailed slots may be seen below: 1. 0-20 pages-free of cost. 2. 20-50 pages-Rs 5/- per pages 3. 50-100 pages-Rs	The images will be provided free in PDF format in 300-dpi

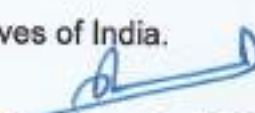
				Rs 3/- per image. 4. 100- above- Rs 5/- per image.  Note: If the number of images falls in the next slot, then that slot's rate will be charged for all the pages.	10/- per page. 4. 100- above- Rs 15/- per pages.  Note: If the number of images falls in the next slot, then that slot's rate will be charged for all the pages.	
3. Providing scanned images of Oversize and large size Maps/ documents upto A-0 size only	₹ 20/- per image in PDF-A format only (Minimum charges ₹ 100/-)	₹ 20/- per image in PDF-A format only (Minimum charges ₹ 100/-)	₹ 15/- per image in PDF-A, in 300/dpi format only	₹ 15/- per image in PDF-A, in 300/dpi format only	Minimum charges may be removed	

\*It may be noted that the print-outs from the digitized copies of Non-Digitized Records would be provided @ the same rates as that of plain paper copies.

\*As per CIC decision dated 20.06.2022 the RTI Act, 2005 and Public Records Act 1993 are mutually exclusive and do not challenge the Legislative intent. The archival records of NAI are maintained under the Public Records Act, 1993 and Public Record Rules, 1997 and will be available as per the approved schedule of rates.

This is in supersession of earlier orders issued.

This has the approval of the Director General of National Archives of India.

  
(Naoroibam Raju Singh)  
Deputy Director of Archives, I/C  
Government of India