

F.No.A-1(2)/2015-Estt.I
Government of India,
National Archives of India,
Janpath, New Delhi-110001, the-----

13 MAY 2024

OFFICE ORDER

Subject – Internal Complaints Committee for Prevention of Sexual Harassment of Women Employees.

In supersession of Office Order No. F.A-22/2021-Estt.I dated 26 February, 2021, the Departmental Committee for Prevention of Sexual Harassment of Women Employees in the National Archives of India and its Regional Office and Record Centres, is re-constituted as follows :

- i. Ms. Sumita Das Majumder, ADA (R&P) –Chairperson
- ii. Ms. Richa Pant, ADA(I/c)- Member
- iii. Ms. Deepti, Archivist – Member
- iv. Sh. (Dr.) Manas Ranjan Mishra, ADA (I/c) –Member
- v. Smt. Lakhshana Oberoi, Advocate – Member

The Committee for Complaints shall be deemed to be the inquiring authority appointed by the disciplinary authority for the purpose of CCS (CCA) Rules, 1965 and its reports are to be treated as enquiry report. It will examine the complaints made against sexual harassment by women employee(s) and, if necessary, conduct an enquiry. On completion of the same, the Committee has submit its findings to the Director General, National Archives of India for further necessary action

This issues with the approval of Director General .

(Dr. Sanjay Garg)

Deputy Director of Archives,
National Archives of India.

Copy to :

1. P.A. to D.G.
2. All DDAs.
3. All ADAs.
4. Persons Concerned.
5. Estt.I Section.
6. Personal file of the person concerned.
7. All Sections.
8. Hindi Section for Hindi version.
9. ADA, NAI, RO, Bhopal/ ADA, NAI RC, Jaipur.
10. ADA, NAI, RC, Puducherry/ ADA, NAI, RC, Bhubneswar.
11. Ms. Lakhshana Oberoi, D-67, Lajpat Nagar, Part-I, New Delhi-24.
12. Notice Board.

(Dr. Sanjay Garg)

Deputy Director of Archives,
National Archives of India.