

CONSTITUTION OF THE NATIONAL COMMITTEE OF ARCHIVISTS

1. AIMS AND OBJECTIVES

To provide a professional forum:

- a. to discuss archival problems and to disseminate knowledge of their approved solutions;
- b. to achieve uniformity in professional practices;
- c. to draw attention to the advantages and disadvantages of new techniques and developments;
- d. to co-ordinate activities of common interest among archives offices in the country;
- e. to consider and recommend measures to accelerate archival development in the country;
- f. to develop contacts and liaison with archival institutions in the Region as a whole;
- g. to solve problems by co-operative efforts at a professional level.

2. ROLE

The National Committee of Archivists will have purely advisory role. It will take decisions and make recommendations by consensus and not by voting.

3. COMPOSITION

The permanent composition of the National Committee of Archivists will be as follows:

- i. Director General of Archives, Government of India as Chairman and Convener;
- ii. Joint Secretary (A&A), Ministry of Culture;
- iii. Directors/ Heads of all State/ Union Territory Archives or their representatives;
- iv. A Deputy Director of Archives/ Asstt. Director of Archives, Government of India as Member-Secretary.

4. MEETINGS

The Committee will meet normally once in a year.

5. FINANCE

The cost of hosting of the Meetings of the NCA, will be shared between the host State/ UT and the NAI as per the IHRC norms.